8 Best Practice Tips for Implementing Flash Reporting



• Focus on key metrics/drivers



• Follow the Keep it Simple (KISS) principle



• Provide reporting for key business leaders



• Compare results to prior periods and forecast



- Provide recommendations to the business
- **STORY** Focus on the story not fancy visuals



• Keep it short



• Leverage automation to simplify the process



Liquidity Flash Sample Report

Flash Report by LiveFlow & GrowthLabFinancial									
Company:		Demo A	.cme Inc.	efla	2047				
Last Updated 🔎		09/30/20	022 02:43:23	CIR					
Balance Sheet		Jul 31	- Aug 6, 2022 👻	Jul 2	24-30, 2022 👻	Jul 1	17-23, 2022 👻	Jul	10-16, 2022 👻
Select an account from the dropdown below 👇									
Assets	Ŧ								
Total Bank Accounts	Ŧ		141,406,654		135,905,154		135,905,154		135,905,154
Total Accounts Receivable	-		884,678		865,178		865,178		865,178
TOTAL ASSETS	Ŧ	\$	142,291,332	\$	136,770,332	\$	136,770,332	\$	136,770,332
Total Liabilities	Ŧ	\$	1,504,440	\$	1,504,440	\$	1,504,440	\$	1,504,440
Equity	\mathbf{v}								
3020 Retained Earnings	\mathbf{v}		81,337,000		81,337,000		81,337,000		81,337,000
Net Income	~		59,449,892		53,928,892		53,928,892		53,928,892
Total Equity	Ŧ	\$	140,786,892	\$	135,265,892	\$	135,265,892	\$	135,265,892
TOTAL LIABILITIES AND EQUITY	٣	\$	142,291,332	\$	136,770,332	\$	136,770,332	\$	136,770,332
Cash Flow - Analysis		Jul 31 - Aug 6, 2022		Jul 24-30, 2022		Jul 17-23, 2022		Jul 10-16, 2022	
Select an account from the dropdown below 👇									
Net Income	\mathbf{v}		5,521,000						20,000
Beginning Cash	Ŧ		135,905,154		135,905,154		135,905,154		135,915,154
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	Ŧ		(19,500)				-		(30,000)
Ending Cash	Ŧ	\$	141,406,654	\$	135,905,154	\$	135,905,154	\$	135,905,154
Cash From Notes, Loans, and Equity			-		-		-		-
Cash From Expected Payment			-		-		-		-
Cash Burn		\$	5,501,500	\$	-	s	-	\$	(10,000)



Profitability Flash Sample Report

Flash Report by LiveFlow & GrowthLabFinancial liveflow										
Income Statement		2022	2021							
Select an account from the dropdown below	4	Jul 2022	Jul 2021							
Income	-									
4001 Online Sales	~	6,360,000	7,420,000							
4002 Retail Sales	~	3,390,000	3,920,000							
Total Income	~	\$ 9,750,000	\$11,340,000							
Cost of Goods Sold	~									
5010 T-Shirts	*	552,000	644,000							
5020 Shoes	*	744,000	868,000							
Total Cost of Goods Sold	~	\$ 1,296,000	\$ 1,512,000							
Gross Profit	~	\$ 8,454,000	\$ 9,828,000							
Expenses	Ŧ									
6010 Online Marketing	~	960,000	1,120,000							
6020 Subscriptions	~	192,000	224,000							
6030 Travel Expenses	*	216,000	252,000							
6050 Payroll	-	1,560,000	1,820,000							
Total Expenses	~	\$ 2,928,000	\$ 3,416,000							
Net Other Income	~	\$ 5,526,000	\$ 6,412,000							
Total Other Expenses	-	500	-							
Net Income	~	\$ 5,526,500	\$ 6,412,000							



LiveFlow Resources

LiveFlow is a tool that allows you to easily connect your Quickbooks data to Google Sheets in seconds and allows you easily build your financial reporting.

- <u>LiveFlow</u> website where you can sign up for a free trial of the product
- LiveFlow <u>template library</u> where you can download various templates created by LiveFlow and GrowthLab Financial including:

Flash Reports Template

Profit & Loss Template

Cash Flow Template

<u>Budget vs. Actuals Template</u>

and much more

